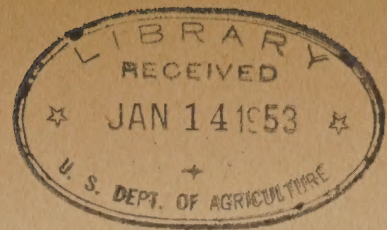


3
BYLAWS
of the
REA EMPLOYEE COUNCIL //



ARTICLE I. Name

The name of this organization shall be the REA Employee Council.

ARTICLE II. Purpose

The purpose of the Employee Council is to serve as a means of communication between employees and the Chief of the Personnel Division on matters of general employee interest and welfare. A majority of matters considered will relate to personnel policy and practices, but the Council may take up other matters if they concern the general welfare of a significant number of employees. The Council will not consider individual employee problems or grievances.

ARTICLE III. Membership

Sec. 1. The Council shall be composed of the members from the nine Divisions and the Office of the Administrator, as named in Administrative Bulletin No. 123, dated October 3, 1950.

Sec. 2. Each Division and the Office of the Administrator shall have only one member voting at any meeting.

ARTICLE IV. Officers

Sec. 1. The officers of the Council shall be a Chairman, a Vice-Chairman, a Secretary, and an Assistant Secretary.

Sec. 2. All officers shall be nominated and elected by secret ballot at the annual meeting and shall remain in office one year or until their successors have been elected.

Sec. 3. No officer of the Council shall succeed himself in the same office.

Sec. 4. Vacancies in office shall be filled by special elections for the unexpired term. The elections may be held at a special meeting called for that purpose or may be held at the next regular meeting.

ARTICLE V. Meetings

Sec. 1. The annual meeting will be called by the Chief of the Personnel Division within ten days following the election of the new members of the Council.

Sec. 2. Regular meetings shall be held at 2:00 p.m. on the third Wednesday of each month.

Sec. 3. Special meetings may be called upon reasonable notice by the Chairman or by the Chairman upon petition of any two members. The call for the special meeting must state the business to be transacted and no business shall be transacted at the special meeting except that specified in the call.

Sec. 4. The alternate members may attend all meetings.

Sec. 5. To constitute a quorum, representatives of at least seven of the ten units of the Council must be present at any regular, special or annual meeting. The business of the Council may be approved by a majority of the members present at the meeting. If a quorum is not present no formal business shall be transacted except to adjourn until the next meeting.

Sec. 6. The order of business for meetings shall be:

1. Call to order.
2. Reading of minutes.
3. Communications from the Chairman.
4. Unfinished business.
5. Reports of committees.
6. New business.
7. Adjournment.

ARTICLE VI. Duties of Officers

Sec. 1. The regular term of office of all officers shall commence at the meeting at which they are elected.

Sec. 2. The duties of officers shall be those specified in Roberts Rules of Order, Revised, and such additional duties as are included in these bylaws.

Sec. 3. The Chairman shall preside at all meetings of the Council. He shall be ex officio a member of all committees. He shall perform such other duties as shall be delegated to him by the Council. The Chairman shall appoint a Parliamentarian to whom all official queries regarding parliamentary procedure shall be referred.

Sec. 4. The Vice-Chairman, in the absence of the Chairman, shall act for the Chairman with the full authority granted in the preceding section.

Sec. 5. The Secretary shall keep an accurate record of the proceedings of each meeting; maintain an accurate list of the membership of the Council and of all committees; and keep a complete file of all special reports. The Secretary shall read the minutes at all regular meetings unless excused by the Council. All records and files required to be kept by the Secretary shall be turned over to his successor at the annual meeting.

Sec. 6. The Assistant Secretary, in the absence of the Secretary, shall perform duties specified in preceding section.

ARTICLE VII. Committees

Sec. 1. Special committees for specific activities will be appointed by the Council Chairman from time to time as the need arises or as directed by motions at regular meetings.

Sec. 2. Members of these committees may be either Council members or alternates, but the committee chairman must be an elected member of the Council.

Sec. 3. Each committee shall meet at the call of its chairman or upon petition of any two committee members.

ARTICLE VIII. Amendments

These bylaws may be amended at any meeting by a four-fifths vote of all members of the Council, the proposed amendments having been submitted in writing, and read to the Council at the last regular meeting.

